



*Great Smoky Mountains Association supports the perpetual preservation of Great Smoky Mountains National Park and the national park system by promoting greater public understanding and appreciation through education, interpretation, and research.*

## Application for Employment

Last name	First	MI	Type(s) of work desired	Date of application
Mailing address			Email address	
City	State	ZIP	Home telephone	Work telephone
How were you referred to GSMA? (circle only one)			Position(s) applied for	
Advertisement	By your college	Employment agency	By an employee If so, give name:	Walk-in Other

**Please read carefully and complete by printing in ink or typing.**

### An Equal Opportunity Employer

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

### Provide all information requested.

Your complete application form will be maintained in our active files for six (6) months from the date of application. You may submit a new application at any time.

## Employment Record

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. **If more space is required, please continue on a separate sheet. You may attach a resume, but complete this application as well.**

Last or present company		Type of business		Type or classification of job
Street address		Phone number		Brief description of job duties:
City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked	From	To	
Reason for leaving				

(continue employment record on next page)

company		Type of business		Type or classification of job
Street address		Phone number		Brief description of job duties:
City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked	From	To	
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City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked	From	To	
Reason for leaving				

**Educational History** (use additional sheets if needed)

school name	Location (city & state)	Major or subject	Dates attended		Degree
			From	To	
High School					graduated? Yes No
Technical/trade					graduated? Yes No
College (list all)					graduated? Yes No
					graduated? Yes No
					graduated? Yes No
Other education and/or training					graduated? Yes No
					graduated? Yes No
					graduated? Yes No

## Outside Activities (exclude those indicating race, color, religion, sex, national origin, age, or handicap)

Professional memberships, certificates, or licenses held

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Past and present civic or cultural activities — include offices held

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Hobbies

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## Special Skills (use additional sheets if needed)

Skill Type	Application, language, model, program, etc.	Certification/ license		Years experience
		Yes	No	
ARC First-Aid				
computer	PC or Mac			
computer software	PC or Mac			
CPR				
drivers license	State			
forklift				
point-of-sale system				
second spoken language				
senior life saving				
typing				
Water Safety Instructor				
other (list)				

## Military Record

Branch of service From To

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Present military affiliation:

(circle) None Reserve (active) Reserve (inactive)

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Kinds of training and duty while in service

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## Professional Information & Work References (circle all that apply)

Are you a U.S. citizen? Yes No Are you over the age of 18? Yes No

Do you have any physical limitations that may affect your ability to perform any work for which you are under consideration? Yes No

If yes, please describe

Have you ever been seriously injured? Yes No

If yes, give details

Have you been convicted of a felony or misdemeanor in the past five years? Yes No

If yes, give details

Are you related to any current GSMA employee? Yes No

If yes, give name

May we contact your present employer? Yes No

<b>Wage or salary required:</b> \$	<b>Date available to begin work:</b>	<b>Days available to work:</b> (circle all that apply) Mon Tues Wed Thur Fri Sat Sun
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List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/relationship	Phone no./with area code	Occupation

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the GSMA's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the GSMA or me.

\_\_\_\_\_  
Date \_\_\_\_\_  
Signature

If any of your educational or employment records are under other than the above name, please provide other names.

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